Newsletter

February 7, 2019 Editor: Nyketa Gaffney ngaffney@spcacincinnati.org

### **BIRTHDAYS IN FEBRUARY**

Dan Conners, Jr.—2/4
Brandon Corcoran—2/12
Zach Campbell—2/13
Kaitlyn Cheek— 2/25
Kelly Sauer—2/25



#### FEB. WORK ANNIVERSARY

Lyndsey Sparks—1 yr. Lori Fenner—7 yr. Mike Retzlaff—17 yr. Brandon Corcoran—22 yr.



### **FEBRUARY AWARENESS**

- National Love Your Pet Day—
   2/20
- National Dog Biscuit Day—
   2/23
- National Spay Day USA—2/26

## **UPCOMING EVENTS**

Paws on Broadway
Saturday, April 27, 2019



## **DAISY AWARD**

Congratulations to **Kim Buchanan** as she is the recipient of **SPCA Cincinnati**'s Daisy Award!

"I am a Registered Veterinary Technician. I have provided many different nursing related duties over the years. I am currently providing critical care to all incoming sick and/or injured animals. I help with medications and caring for animals on treatment plans



while waiting for adoption or rescue. I assist with physical exams and specialized diagnostics. I oversee ordering and inventory of all medically related supplies. The most interesting thing about my position is working with veterinarians to figure out what is wrong with an animal, and helping make that animal better and adoptable. I enjoy gardening, reading, crafting, bonfires and beer! My longtime bf/fiancé's name is Kenny. We have been together 16 yrs. My step son is 22yrs old his name is Pierce and my daughter is 18 her name is Hunter Rose. I have 6 pets. 5 dogs and 1 cat. One of my favorite quotes: 'Enjoy yourself, it's later than you think.'"—Kim Buchanan

## **IN-THE-KNOW**

## 2019 Adopt-A-Pet Fund Telethon

You may have heard it, but, it would be remiss not to thank each of you who have contributed to the success of the 2019 Adopt-A-Pet Fund telethon!!

Because of the hard work of SPCA staff & volunteers, our corporate sponsors, community partners and individual donors in the community, we could not have exceeded 2018 totals and homed as many adoptable pets as we did. In our collective efforts, we raised over \$76,000 and 36 animals were adopted! Special thanks to our Presenting Sponsor IAMS & Title Sponsor Gilligan Co.!



Thank you



## **HR CORNER**

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Anyone employed with SPCA Cincinnati can find resources to assist with life events through EAP (the Employee Assistance Program)! Log-on now to obtain information on a variety of wellness topics. In order to use the website follow these steps: Go to <a href="https://www.anthemeap.com">www.anthemeap.com</a>  $\rightarrow$  Click on the Member log-in button  $\rightarrow$  For the company name enter: SPCA of Cincinnati.

**NEW TOPIC: Office Etiquette, PAGE 2...** 

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Workplace etiquette governs just about <u>everywhere</u>: in the elevator, the boardroom or the boss's back yard.

Etiquette comes from an old French word for "ticket"— like the right ticket, proper behavior gets you where you want to go!

Use proper etiquette, and your colleagues will want you around. They'll listen to your views, because you can make strong arguments without arguing. A blundering associate may well deserve your tirade and the sound of a slamming door—but don't do it. Brusque behavior always distracts from the message. Etiquette demands control.

Rules of etiquette apply no matter what the venue:

- Writing letters, emails, and reports
- Talking on the phone
- Speaking to groups
- Meeting and introducing people
- Dressing for work
- Traveling for work
- Attending meetings
- Socializing with colleagues and clients
- Giving gifts

One piece of advice applies to everyone, everyday, in all situations: Be polite, courteous, and respectful.

READ MORE ON THE EAP WEBSITE: <u>www.anthemeap.com</u> ..."Working" → "Accomplished Employee".

—Lori Fenner, HR Facilitator

# **CONGRATULATIONS!**

We would like to highlight **6** employees from our team for their level of commitment to their job. These are loyal employees who have gone one year without a single call-off. This list includes:

Jessica Choate, Dan Conners, Kevin Fox, Jessica Grimes, Sheila Rieger and Cary Robers.

## Let's all congratulate them when we see them!

As a token of appreciation,

these staff members will also receive a \$50 Kroger gift card for their dedication.

## **JOB WELL DONE!**





